

TAMS F26/S27 Application Guide

1. Visit the application portal: [StarRez Portal](#) and select the “UNT – Student SSO Login” button to log in with your EUID and password
2. In the landing page, select “Click Here to Apply for Housing”. Then, scroll down to the “Start Application/Continue Application” button
3. Fill in personal information and set “TAMS Student” under the “Student Status Description” drop down box
4. In the **Housing Application Term Selector** step, select “Apply” next to the “Academic Year 2026-2027” option
5. Set emergency contact information and proceed to the next step
6. In the **Winter Break Interest** step, set “No, I will not need winter break housing”
7. In the **Single and Private Rooms** step, set “No, I am NOT willing to accept a single or private room assignment and the associated increased room rate.”
8. The **Room Type Preference** step requires all students to set at least 5 unique hall preferences. Please scroll down and set any 5 hall preferences and proceed to the next step. The order and set preferences will not affect your room assignment
9. Type in 8-digit UNT Student ID number and proceed after reading the attached license agreement in the **Housing License Agreement** step
10. In the **Proxy Agreement** step, please read the information provided and select the green “Add” button. Insert parent/legal guardian’s information and email address. An email will be sent to the email address, providing a link so that the proxy verification process can be completed. The parent/legal guardian will need to enter the information exactly as it was entered in the first step. Navigate back to the application once the second step is completed. If the parent/legal guardian does not receive an email, the student may send an email to Cuahtemoc.Murillo@unt.edu, requesting for the proxy entry to be reset. Please provide your 8-digit UNT ID number
11. In the **GradGuard College Renter’s Insurance** step, please review the provided information and select “Continue to Next Step” to be redirected to a separate webpage with additional information. Select “Purchase Coverage” or “Decline Coverage” to proceed accordingly. If you decline coverage, you will be transported back to the application where you can proceed to the next step
12. In the **Accommodations** step, indicate if you will require a medical accommodation to receive relevant information. If you require a medical accommodation, you will be referred to the Office of Disability Access to initiate the process
13. In the **Comfort/Service Animals** step, please inform us if you have any allergies to animals
14. In the **Roommate Matching Questionnaire** step, you may leave the questions blank and scroll to the bottom of the page. Uncheck the box next to “Display in Roommate Search results” and proceed to the next step
15. Please do **not** proceed past the payment step. Please allow 1-2 business days for the fees to be waived. An email will be sent to your UNT student email address as confirmation once the fees have been waived. Instructions to continue your application will be provided in the confirmation email

16. Once the fees have been waived, return to the portal and reference the steps above to continue the application and reach the next step: **New Student Meal Plan Selection**. Set your meal plan preference accordingly and proceed
17. In the **Confirm and complete application step**, select “Click Here to Submit Application” to proceed
18. In the **Next Steps** page, select “Save & Continue”. The information provided in this step will not be applicable to your room assignment
19. In the **New Student Roommate Groups** step, scroll to the bottom of the page and select “Save & Continue” to bypass the roommate group creation step
20. In the **Application Summary** step, confirm the completion of your application and your meal plan selection. There will be no further action required on your part unless you receive additional instructions from a UNT Housing or TAMS/McConnell staff member