

# **Club Travel Policy**

Because the primary purpose of TAMS is academic, club travel is a rare occurrence especially when it conflicts with classes. The following are important things to keep in mind regarding club travel and trips.

## **Missing Classes**

Missing class to attend a conference or competition is a privilege only given to students on or above Second Semester Privileges. If this is a club event, you will need to declare this event with the TAMS Student Activities staff at the beginning of each school year – that starts the process of approving the request. If the request to miss class is approved by both the Student Life and Academics department, it is entirely up to each student to notify and work out the details with the professors of the classes that will be missed. TAMS will not issue excuse forms to students and this would not be considered an official TAMS/UNT absence. It is up to each individual professor whether or not he/she will allow you to miss class. You are required to abide by the wishes of your professor.

## **Missing Exams or other Major Assignments**

If a conference or competition takes place during an exam or other major assignment, affected students are not permitted to attend the event. Furthermore, do not even think about requesting that the professor change the exam or major assignment so as to accommodate your trip – doing so will result in a budget freeze and cancelling of any future trips for your club.

## **Closed Weekends and University Holidays**

There can be no official club travel over closed weekends or University Holidays. Students are always free to do what they please over these breaks, but TAMS will not sponsor these trips in any way. You will not be able to utilize money, equipment, vehicles, or staff for travel over one of these breaks. Please plan your trips during times when TAMS is in session.

## **Travel Distances**

TAMS Vehicles are available for use for your club travel. However, due to time constraints, staff availability, and safety issues, our vehicles are only available for travel within a 5 hour radius of Denton. This is enough to get you to major destinations like Austin, Houston, San Antonio, etc. Alternative transportation for trips longer than 5 hours will have to be arranged (public transportation, bus, train, airplane, etc.) at the expense of the club.